6/5/2006
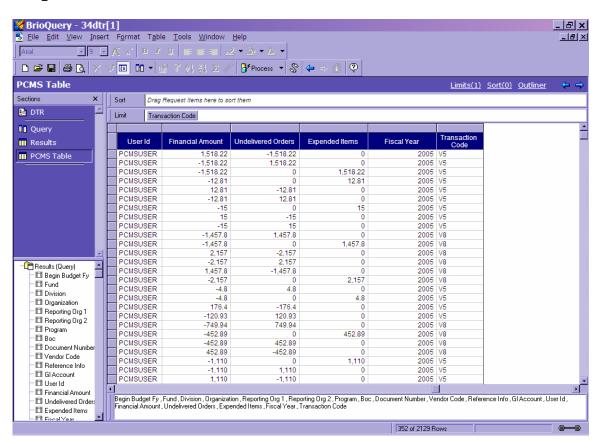
HOW TO ADD A PIVOT ON TOP OF THE TABLE SECTION

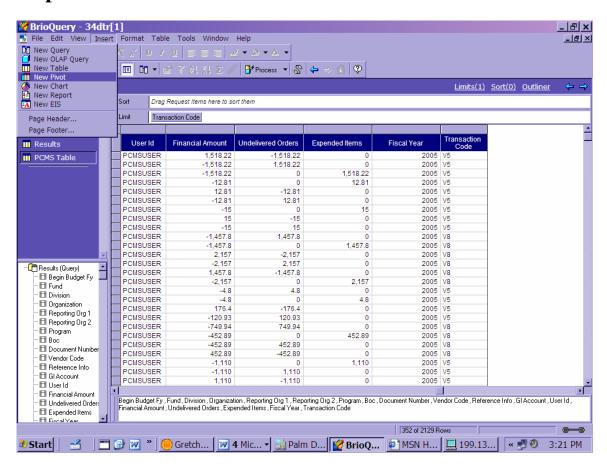- Please complete the following sections before following these instructions
    - "How to create a table section"
    - "How to add a limit to the table section"
    - "How to change the table name"
- Adding a pivot on top of the table section allows you to only change/limit the data in the table section without affecting the other reports, tables and pivots which are based off of the results section.
- This allows you to look at various data sets without changing the original download or affecting other sections.
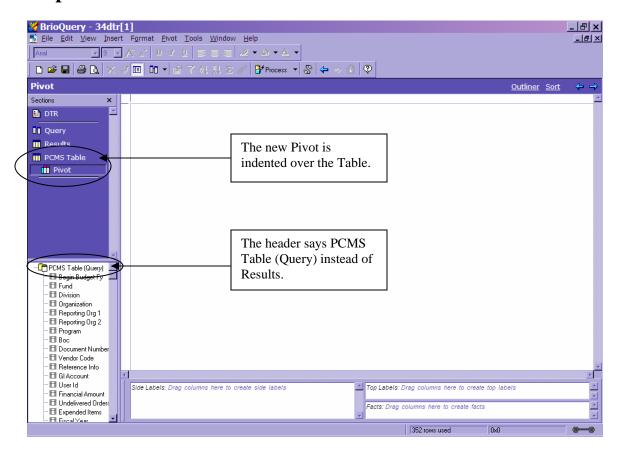
Step 1:

1. Make sure that you are in the new Table section that you created.

Step 2:

2. <**Click**> on **Insert** and **New Pivot**. You have to make sure you are in the table section and not in the results. Location matters when you are doing this step.

Step 3:

The new Pivot is indented over the Table.

The header says PCMS Table (Query) instead of Results.

3. You have now created a Pivot on top of the Tables section. The data is limited to only PCMS which was in the previous example (reflected in the naming convention in this example.)
   - If you add anything to the Results section, for example add a computed field or bring a new field in from the Query section, then you have to drag it manually from the Results Section into the Table Section before you can use it in the Pivot.
   - If you forgot to bring a field into the table section when you created it, to use that data in a Pivot you must bring it in the table section first.
   - A limit was place on the table section if you want to see other data in your pivot you must change the table limit first.
   - To create a pivot go to "How to Create a Pivot" in the Brio Insight manual.